

**Tustin Unified School District
Citizen's Oversight Committee**

MINUTES

July 14, 2004

Bruce Junor called the regular meeting of the Citizen's Oversight Committee to order at 6:55 p.m., in the Tustin Unified School District Staff Conference Room, 300 South C Street, Tustin, CA 92780.

Members Present:

Patrick Craig (Absent)
Lisa Frost (Absent)
George Jeffries (Absent)
Bruce Junor
Steve Kozak (Absent)
Jason Rush
John Secor
Judy Shade
Rich Wagner

Staff Present

Peter Gorman
Brock Wagner
Tony Soria

Guest Presenters

- John Bernardy of Douglas E. Barnhart, Inc.
- Fausto Silva of PinnacleOne

Bruce Junor led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Rich Wagner, seconded by John Secor, and carried unanimously to adopt the agenda.

Staff Presentation and Information

John Bernardy of Douglas E. Barnhart, Inc., conducted a tour of the construction/modernization of Guin Foss Elementary School.

Public Comments

None.

General Functions Consent Item:

It was moved by Rich Wagner, seconded by Jason Rush, and carried unanimously to approve the Minutes of May 12, 2004.

Information Items/Presentations

1. Construction Update

John Bernardy of Douglas E. Barnhart, Inc., distributed and presented the progress update for Measure “G” modernization projects (Groups A, B, and C), i.e., photographs, scope of work information, and summary of the twelve projects.

2. Measure G Expenditures and Fund Balance

Fausto Silva of PinnacleOne distributed, discussed, and reviewed the “Measure G Project Status” as of July 14, 2004. The COC discussed in detail the “Project Budget, Commitment, and Actual Cost” spreadsheet, i.e., format, whether to post on the web site, footnote describing each column, etc. The spreadsheet describes fund updates, identifying each individual site, scope of work, original allocation, and projected allocation. The spreadsheets represent the COC’s request to identify the various costs issues at every site.

- ✓ Column A - original allocation
- ✓ Column B - adjusted allocation
- ✓ Column C - contract amount or committed
- ✓ Column D - contract modification or change orders
- ✓ Column E - revised contract amount
- ✓ Column F - invoiced-to-date
- ✓ Column G - balance remaining
- ✓ Column H - percentage invoiced of adjusted allocation
- ✓ Column I - percentage invoiced of contract amount
- ✓ Column J - percentage invoiced or revised contract amount

The package also contains the individual scope of work from each site identifying all eligible work under current contract.

3. Unit Cost Increases from the Initial Facility Plan to Award Bids.

PinnacleOne distributed and discussed the Beswick Elementary School Cost Review. The Review contains information the COC requested in regard to establishing and

identifying cost increases from the original “Facilities” book of estimated and actual work contracted. This example uses Beswick Elementary School and individual slides, illustrating the 2002 estimated costs and reducing that column by 30%, indicating soft costs (general fees, architect fees, etc). The slides address the 15 bid packages that were needed to accomplish those tasks.

Also, there is an article from the State Allocation Board referencing the June 23 meeting addressing numerous issues and current bid climate relating to school construction in California. The last three slides validate current inflationary conditions existing in the local construction market. Fausto Silva shared cost construction impacts due to market value, contract awards, building cost trends, current bid climate, etc.

Brock Wagner also distributed the June 2004 School News article on “Rising Costs of School Construction,” which validates and illustrates the issues relating to the current bid climate.

It was shared that it would be a good idea for the public to know the rising costs of construction, especially for our schools.

4. Energy Efficiency Design Standards

Brock Wagner distributed and shared the Energy Efficiency Design of the Phase I modernization projects, featuring building envelopes, building interiors, plumbing, mechanical systems, electrical systems, site improvements, etc. The new construction and modernization projects are designed to reduce energy consumption while meeting or exceeding the building and energy code requirements.

5. Update from recent School Board meetings

Pete Gorman shared that on June 28 the Board of Education adopted the 2004-05 Final Budget.

6. Year-Round School Calendar

On July 12, the Board of Education voted to end year-round schools starting the 2004-05 school year.

7. Title Changes

Pete Gorman shared that George Jeffries is requesting the title “President” be changed to “Chairman” for future Citizens Oversight Committee meetings. The Committee unanimously agreed to the title change.

8. Statement of Economic Interest Form

Pete Gorman requested the Committee to return their Statement of Economic Interest Forms.

9. New Business

- Jason Rush requested that the information/photos from PinnacleOne and Barnhart be put in the Tustin News. Pete Gorman shared that the District is currently working with the Tustin News to print the progress of school construction in the newspaper.
- Pete Gorman will send a notice to Committee members regarding touring the schools in August.

Adjourn

It was moved by Rich Wagner, seconded by John Secor, and carried unanimously to adjourn the meeting at 8:35 p.m.