

**Tustin Unified School District
Citizens' Oversight Committee**

MINUTES

November 9, 2005

Chairman, George Jeffries called the regular meeting of the Citizens' Oversight Committee to order at 6:03 p.m. in the Staff Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present:

Patrick Craig
Ann Davert (absent)
Lisa Frost (arrived 6:04 p.m.)
George Jeffries
Bruce Junor
Larry Leaman (absent)
Jason Rush
Judy Shade (arrived 6:16 p.m.)
Paul Wilkins

Staff Present

Peter Gorman, Superintendent
Brock Wagner, Deputy Superintendent, Business Services
Tony Soria, Director of Fiscal Services
Peter Burns, Senior Director, Maintenance, Operations, and Facilities

Guests

Fausto Silva, PinnacleOne
Chris Pesavento, PinnacleOne

Bruce Junor led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Jason Rush, seconded by Bruce Junor, and carried unanimously to adopt the agenda.

General Functions Consent Item:

It was moved by Jason Rush, seconded by Patrick Craig, and carried unanimously to approve the Minutes of September 14, 2005.

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Staff Presentation and Information

Peter Gorman shared with the Committee the following Election Day ballot measures:

- ✓ LAUSD Bond Measures
- ✓ Newport/Mesa Bond
- ✓ Teacher Tenure Proposition
- ✓ Budget Proposition
- ✓ Union Dues Proposition

Public Comments

None.

Informational Items/Presentations:

1. Phase I Final Summary

Brock Wagner, Peter Burns, and Fausto Silva shared the following highlights of the Measure G projects presentation given to the Board of Education on October 10, 2005:

- ✓ Measure “G” Bond History
 1. November 2002, voters passed by a 67% majority the \$80 million Measure “G” Bond.
 2. Early 2004, Board approved and issued \$15 million in Measure “G” Bonds.
 3. The District also applied for, and received matching funds from the State of California totaling over \$28 million, creating a \$40 million Measure “G” Phase I budget.
- ✓ Methodology of Work
 1. Board directed staff to capture State money by including the types of projects required by the State.
 2. Equity among schools was adhered to throughout the modernization process.
 3. Modernization plan established priorities to meet the State’s directives, i.e., ADA requirements, life/safety items, restrooms, infrastructure, economy of scale, and reduction of re-work.
- ✓ Phase I schools for Measure G construction projects were Arroyo, Beswick, Estock, Foothill High, Guin Foss, Hewes, Lambert, Loma Vista, Nelson, Thorman, Tustin High, and Veeh schools. Summer 2004 modernization was comprehensive and included the following:
 1. Replacements of exterior doors
 2. New hardware for disabled access and new concrete door landings
 3. Complete remodel of existing student restrooms
 4. Replacement of exterior drinking fountains
 5. New ADA compliant sinks and cabinets in the classrooms

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6. Additional parking and new parent and bus drop-off
 7. New site ramps for disabled access
 8. New faculty restrooms
 9. Replacement of roofing
 10. Added fire hydrants
- ✓ During the 2004-05 school year, six schools continued with modernization (restroom construction and door replacements) at a reduced pace to minimize disruption to the students during the school year. Eleven schools came back under modernization during the summer 2005 which included the Americans with Disabilities Act compliant items.

Phase I work included modifications to parking areas, playground areas, landscaping, lighting, fire hydrants and fire alarms. The following major items were also included:

1. Replacement of 1,032 doors
2. Demolished and completely remodeled 176 restrooms
3. Replaced more than 100,000 square feet of ceramic tile
4. Poured more than 20,000 square feet of concrete
5. Delivered and compacted 6,500 tons of gravel base
6. Installed 124,000 square feet of asphalt
7. Installed 200-plus cabinets
8. Installed eight free-standing faculty restrooms
9. Installed three new handicap lifts
10. Installed six new concrete ADA ramps with railings
11. Removed and replaced 70 existing concrete door landings to comply with current ADA requirements

Fausto Silva shared that the total cost committed/expended within Phase I projects are within budget with the approved scope of work being completed.

The Phase II schools (Benson, Columbus Tustin, Currie, Heideman, Tustin Memorial, and Utt schools) were discussed. The Board of Education is currently evaluating the consolidation of the Alternative Education Programs due to possible new construction; therefore, the Hillview project is being rescheduled to prevent ineffective use of Measure "G" funds.

The Board selected two architectural design firms for Phase II modernization and directed staff to proceed with Measure G scope of work definition and preparation of design documents. At this time, Phase II work is on schedule and the design documents have been submitted to the Division of the State Architect for initial plan check reviews, and are scheduled for construction during summer 2006.

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Peter Burns discussed the 2004-05 Deferred Maintenance Projects presented to the Board on October 10, 2005. During the summers of 2004 and 2005 and while Measure G work was in progress, the District continued to repair and maintain facilities under the Deferred Maintenance Program. Deferred Maintenance is separate pool money set aside for certain projects, and not part of the General Fund. To date, \$42 million of Measure G and Deferred Maintenance funds have been used for school modernization.

Fausto Silva of Pinnacle One reviewed the Phase I Budget Summary, COC Measure G project status as of November 3, 2005. He shared that we are 97% complete and within the Measure G budget.

2. Phase II Status

Brock Wagner shared that the District is getting ready for a second Bond issue within the next 60-90 days between \$15-20 million. Phase II is in progress and will be completed next summer.

3. Community Brochure

Pete Gorman passed out to the Committee the upcoming Fall Bond brochure that would be sent to the community. The format is the same as last time. Sections were added to include Deferred Maintenance, Hillview High School, completion of Phase IA and ADA work, Phase II progress project status, scope of work, Phases II construction cost estimates, and expectations on bids for Phase II. It was shared that the Katrina's economic impact will eventually take place due to impacts on the construction industry created by the recent hurricane damage.

4. Continuing Business

Lisa Frost shared with the Committee that she met with the auditors regarding the Measure G financial and performance audits. Brock Wagner shared that the District has new auditors this year and a new process for 2005-06. The auditors are experienced and have performed these types of audits.

5. New Business

- Foothill High School Master Planning
- Tustin High School moving to MCAS.
- Phase II status – 90% construction estimated
- Second Bond issue

Adjourn

It was moved by Bruce Junor, seconded by Patrick Craig, and carried unanimously to adjourn the meeting at 7:41 p.m.